

# Transportation Permission Form

Mini Miracles provides transportation convenience to our families for pickups and drop offs. In order to take advantage of the service please sign and fill out the form below.

It is agreed upon that \_\_\_\_\_, shall receive transportation from Mini Miracles starting on \_\_\_\_\_, and will be responsible for any applicable fees and charges until we are notified that the transportation is no longer needed. To ensure the safety and well being of all children, all children in care will ONLY be picked up from the child's primary residential address. Mini Miracles is not responsible for any inconvenience faced if your child's address information changes and we were not notified. Failure to update your address will result in extra fees, this is in effect to ensure all children are picked up at their allotted time, when a child is not at their pickup location it causes delays as we try to figure out where the missing child is. Any items left inside the vehicle is not our responsibility, anything left in the vehicle will be put in lost and found, the child will be able to find it in the lost/found bin when they arrive at the daycare.

If a child is not at the location during pickup or no is home to receive the child during drop off, we will take the following steps:

1. Call parent/guardian
2. Call emergency contact
3. Call your work location

If we are unable to get a hold of the above then your child will be taken back to the daycare and you will be responsible to come pick up/ drop off the child, and \*\* transportation will be fully terminated for children who had to be brought back to the center due to the fact that **no one was home** to receive the child. \*\* After 30 minutes of a no call/ no show for pickup, Mini Miracles is required and will notify police and the child may be released to protective services..

Days child will need to be picked up:            MON    TUE    WED    THURS    FRI  
Days child will need to be dropped off:        MON    TUE    WED    THURS    FRI  
Scheduled pick up time: \_\_\_\_\_ AM  
Scheduled drop off time: \_\_\_\_\_ PM  
Pickup Location: \_\_\_\_\_  
Drop off location: \_\_\_\_\_

Extra fees:

\*applicable if and when you child is:

1. Child is not at location
2. Child is late
3. Child needs to be dropped off/picked up at a different location or time than the one agreed upon

\$10= first time charge, if additional instances occur the rate will increase by \$10, after 3 repeated instances Mini Miracles holds the rights to terminate the transportation services for your child altogether.

\*to avoid fees, please communicate 1 week in advance of any changes needed to your child's transportation route and time to give us ample time to accommodate your needs. The services being provided are for your convenience, we want to ensure the children arrive and depart their homes in a safe and secure manner, every child in care is our top priority. Communicating a week in advance allows us to reach out to parents and let them know of any changes in their schedule as well as yours. There is a separate form to fill out and sign before we can change your child's transportation method.

Safety Rules:

1. Child must stay in seat and utilize seatbelt at all times
2. Children are welcome to engage in conversations but respect their peers personal space
3. Violent behavior (hitting, yelling, etc.) will not be tolerated, parents will be notified and asked to come up with a plan to ensure this does not happen again. A slip will be handed to parents to sign and date as they were notified of the incident.
4. No eating or drinking to avoid choking hazards
5. Damage done to the vehicle will result in fees charged to the parents for maintaining a safe/clean vehicle for all children
6. To ensure further safety, parent/guardian must get child from vehicle and sign off each time on the attendance for the time the child was picked up and received

\*once outside the vehicle the driver is no longer responsible for the child, please ensure children don't step in front or behind the vehicle to avoid accidents

Name of child: \_\_\_\_\_

Parent/Legal Guardian Name: \_\_\_\_\_

Parent signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Daycare Provider signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_